



CALS/MAFES Outstanding Staff Awards

The College of Agriculture and Life Sciences and Mississippi Agricultural and Forestry Experiment Station will recognize two outstanding staff employees at the Spring CALS/MAFES Awards Luncheon, one in the professional staff category and one in the support staff category. Winners will receive a plaque and \$1,000.

Eligibility

All CALS and MAFES full-time employees who have been employed a minimum of three years are eligible.

As a CALS or MAFES employee, this person is expected to:

1. Exemplify professionalism and dedication to CALS, MAFES or MSU by performing beyond the call of duty to improve service, quality, and image of the department/unit,
2. Serve as a positive role model for other faculty, staff, and/or students,
3. Demonstrate outstanding accomplishments of significance based on initiative, cooperation, and ability to perform a job successfully,
4. Demonstrate a high degree of competence and professionalism,
5. Work beyond the boundaries of the job by participating in MSU campus activities or community service projects.

Nomination Process

1. Nominations will be accepted from MSU faculty or staff.
2. Nominator must complete the Nominee Information Form and attach two supporting letters. Only one Nomination Form is required per nominee.
3. The deadline for submitting nominations is February 15.

Selection Process

A peer committee to select the awardee from the individuals nominated will be appointed by the CALS Dean/MAFES Director. The committee will be drawn from past winners.



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Nominee: _____

Department: _____

Position Title: _____

Support Staff _____ or Professional Staff _____ CALS _____ or MAFES _____

Mail Stop & Email: _____

Years in current position: _____ Years in CALS/ MAFES: _____

Nominator: _____

Department: _____

Relationship to nominee: _____

Mail Stop: _____ Phone: _____ Date: _____